

## Advt. No. E-II/04/2023(W) Dated March 30, 2023

IIT Delhi intends to conduct a Shortlisting based Interview to engage the services of a Senior Consultant in the office of Initiative for Gender Equity and Sensitization (IGES). The engagement will be contract basis initially for a period of one year renewable subject to requirement & satisfactory work performance maximum upto 03 years.

Engagement position	Consolidated Remuneration	Age Limit	Minimum Qualification/Experience
Senior Consultant (IGES) (01)	Rs.80,000/- (Per month) (No additional perks or emoluments will be provided)	45 years (as on the last date of receiving applications)	<ul> <li>Essential Academics Qualification &amp; Experience:</li> <li>Ph.D in any of the Humanities or Social Sciences disciplines, inclusive of gender studies and social work.</li> <li>Experience in gender and related issues for more than 10 years after acquiring post-graduation degree.</li> <li>Good communication and dynamic interpersonal skills and a desire to assist others, especially students, in getting the help they need on the gender issues.</li> <li>Computer: Basic MS Word, Excel, PPT, Internet and Social media platforms like Facebook, Instagram, WhatsApp, etc.</li> <li>Language: Hindi and English (Reading, Writing and Speaking).</li> </ul>

## NOTE:

- 1. Please note that this is a contractual engagement and appearance in the Interview and selection thereafter, does not entitle for any claim what-so-ever for permanency on the regular establishment of IIT Delhi.
- 2. Immediate joining will be required.
- 3. (a) Candidates are required to submit the prescribed application form affixed with recent passport size photograph duly filled by him/her/them. The specimen of "Application Form" is available on the website of IIT Delhi www.iitd.ac.in (please see link Jobs@IITDelhi, under the heading Non-Academic positions). The prescribed filled in application form alongwith self attested copies of documents supporting Educational Qualification and Experience in PDF format should be mailed at <u>e2recruit@admin.iitd.ac.in</u> by 1730 Hrs of 13.04.2023 (Thursday). There is no need to submit hard copy through Post/Courier.
  - (b) The application form should contain detailed information regarding Educational Qualification indicating percentage of Marks/Division obtained in each examination and details of work experience. The incomplete application form will be summarily rejected.
  - (c) Applications received within the due date will be shortlisted by a Committee and only the shortlisted candidates will be considered for Interview.
  - (d) The date of Interview will be intimated separately through e-mail to shortlisted candidates only.
- 4. Candidates have to produce the original certificates/documents in support of Educational Qualification (both Academic/Professional) and also work experience at the time of Written Test/ Interview/Joining, if selected.
- 5. If any information is found/incorrect at any stage, the candidature/appointment is liable to be cancelled.